



## COVID-19 VACCINATION POLICY

As part of our continued commitment to maintaining a safe and healthy environment for our program, Leadership Kitsap is taking additional measures to protect you and your families from contracting and spreading COVID-19.

Now that COVID-19 vaccines have been fully approved by the U.S. Food and Drug Administration (FDA), Leadership Kitsap is adopting this policy to align with public health recommendations from the Centers for Disease Control and Prevention (CDC) and local health authorities, and comply with all applicable federal, state and local laws.

Effective January 6, 2022 all Leadership Kitsap program attendees are required to be either fully vaccinated against COVID-19 or submit a negative COVID-19 test result WITHIN 72 hours of the given Challenge Day. This policy does not apply to Leadership Kitsap sponsored events, socials, or workshops held at public venues where class members are not required to attend in order to graduate from the Leadership Kitsap program. Leadership Kitsap program attendees will abide by this policy or the Challenge Day venue's policy, whichever is most strict. Persons subject to this policy include:

- Leadership Kitsap Class Members
- Leadership Kitsap Board Members
- Leadership Kitsap Volunteers
- Leadership Kitsap Staff
- Challenge Day Presenters

Persons subject to this policy have two options:

### **Option 1: Provide Evidence of Full Vaccination**

COVID-19 vaccines are safe, effective and provide the best possible protection against severe illness, hospitalization and death from COVID-19. All class members, board members, volunteers, staff, Challenge Day presenters, and their families are encouraged to get vaccinated for COVID-19 to protect themselves and reduce the spread.

Persons subject to this policy who choose to receive a COVID-19 vaccine will need to be fully vaccinated. For the purpose of this policy, persons are considered fully vaccinated:

- Two weeks (14 days) after their second dose in a 2-dose series, such as the Pfizer-BioNTech or Moderna vaccines, or
- Two weeks (14 days) after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine.

If you don't meet these requirements, regardless of your age, you are NOT fully vaccinated. Booster shots are not currently required to be fully vaccinated. Everyone ages 12 and older should get a booster dose:

- 5 months after the second dose of Pfizer or Moderna (note: ages 12-17 can only get Pfizer)
- 2 months after one dose of J&J

COVID-19 vaccines are free and widely available at more than 80,000 locations across the country, including more than 40,000 retail pharmacies. Search [vaccines.gov](https://www.vaccines.gov), text your ZIP code to 438829, or call 1-800-232-0233 to find locations near you.

### ***Documentation of Vaccination Status***

Official documentation of vaccination status must be provided to Leadership Kitsap staff, and include the following information:

- The type of vaccine administered.
- The date(s) of administration.
- The name of the health care professional or clinic site administering the vaccine.

A physical or photo of your immunization card from a healthcare provider or pharmacy, the completed CDC-issued vaccine card, or medical records are sufficient to verify vaccination status. Do not include any medical or genetic information with your proof of vaccination.

Note that a recent antibody test cannot be used to prove vaccination status.

All persons subject to this policy must certify that the documentation they are submitting is true and correct.

### **Option 2: Submit a Negative COVID-19 Test**

Persons subject to this policy who are not considered fully vaccinated against COVID-19 by the above definition, must present a negative COVID-19 test result WITHIN 72 hours of the given Challenge Day.

Persons who are not considered fully vaccinated are responsible for obtaining a COVID-19 test. Testing will be at the attendee's cost.

Attendees must provide their COVID-19 test results to Leadership Kitsap staff in the morning prior to the start of the Challenge Day via email or in person. At-home tests are acceptable.

### ***Face Covering Requirement***

All program attendees regardless of vaccine status must wear a face covering when indoors. The attendee may also remove their face covering for a limited period while eating or drinking, or for identification purposes in compliance with safety and security requirements of the venue.

Face coverings must consist of at least two layers of material that is either tightly woven or non-woven, and the face covering must not have visible holes or openings. Face coverings must completely cover the wearer's mouth and nose, must fit snugly against the sides of the face without gaps, and must be replaced when wet, soiled, or damaged.

Masking in high-risk settings helps to protect everyone, including those that currently aren't able to be protected by the vaccine such as very young children and those who are immune suppressed.

### ***Procedures in the Event of a Positive COVID-19 Test***

- Follow the latest CDC and DOH guidance and isolate at home, away from others.
- Wear a mask while inside and ask others in your home to do the same (preferably a KN95, KF-94, or 3-ply surgical mask, if possible).
- Ventilate your space as much as you can.
- Use WA Notify to report your positive home test, if applicable.
- Reach out to your close contacts and let them know they've been exposed and that they should quarantine.
- Stay hydrated, use OTC medications such as acetaminophen to stay comfortable and manage symptoms.
- Seek medical care if you display the following symptoms:
  - Trouble breathing.
  - Persistent pain or pressure in the chest.
  - Confusion, inability to wake or stay awake.
  - Pale, gray, or blue-colored skin, lips, or nail beds (or an abnormally low reading on a pulse oximeter, if you have one.)